



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय, भारत सरकार)

National Highways Authority of India

(Ministry of Road Transport and Highways, Government of India)

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NHAI/Policy Guidelines/ Dispute Resolution /2024

Policy Circular No.2.1.68/2024 dated 08th January, 2024

{Decision taken on E-Office File No. NHAI/CGM(F)/VivadseVishwas/Payment (Comp. No. 231532)}

Sub: Standard Operating Procedure (SOP) for making payments under Vivad Se Vishwas Scheme from NHAI-HQ - reg.

A- Introduction: -

Reference to NHAI/Policy Guidelines/ Dispute Resolution/ 2023 Policy Circular No.2.1.60/ 2023 dated 04th July, 2023 vide which SOP was issued for one time settlement of Civil Contractual Disputes through the scheme Vivad Se Vishwas II. The process of payment of final settlement, whether to be made either from HQ or PIU, was, however, not mentioned in that SOP. The matter was deliberated in the 591st EC Meeting held on 28.11.2023 where it was decided that the final payments under the scheme shall be made from HQ.

B- Applicability: -

In compliance of the decision of EC that payment of final settlement amount under the scheme shall be made from NHAI-HQ, a separate cell has been constituted at NHAI-HQ for processing the cases of all such payments exclusively.

C- Process for Release of Payment: -

To expedite these payments an SOP has also been formulated along with details of (format **attached as Annexure-A**) information to be provided by PIUs relating to project under which settlement is done for proper utilization of sanction and Budget alongwith Accounting of Payment and compliance of Taxes, etc.

2. The cases for release of final settlement payment under Vivad Se Vishwas Scheme-II shall be processed as per following procedure:

- i. PIUs have to provide all information in the format enclosed (**Annexure-A**) in advance to Finance Division of NHAI-HQ through their respective Technical division or Legal division as the case may be.
- ii. If the information in format has not been provided in advance the same should be provided by the PIU to concerned GM(F) within 1 working day to NHAI-HQ from the date of receipt of email from Finance division on priority basis.
- iii. After obtaining the information, financial concurrence will be obtained within 1-2 working days by Finance division from Competent Authority as per delegation of power, if not taken earlier.

Contd...2/-

- iv. Thereafter, Bill will be prepared and approval by the DDO section within 1-2 working days and sent to concerned DGM(F) for Signature-I (DSC) and obtain Signature-II (DSC) from concerned GM(F).
 - v. Statutory liabilities (IT, GST-TDS (if applicable) against instant Vivad Se Vishwas will be deposited by the NHAI-HQ itself to relevant Department/ Authorities.
3. It may be noted that all necessary approvals for final settlement amount under the Scheme should be available before making payment. In case of any clarifications, PDs shall contact NHAI-HQ for further guidance/direction, if any.
4. This issues with the approval of Competent Authority.

Encl.: As stated above



08/01/2024

(Sanjay Kumar Patel)
General Manager (Coord.)

To:

All Officers of NHAI HQ/ ROs/ PIUs/ CMUs/ Site Offices

Copy to:

1. Hindi Division for translation in Hindi.
2. Library for hosting the circular on library site.
3. Web Admin for circulation.

VIVAD SE VISHWAS

Information to be provided by PIU for consideration of contractor's claim under Vivad se Vishwas Scheme w.r.t. (Policy Circular No. 2.1.60/2023 dated 4th July 2023)

Name of PIU.....**STATUS AS ON**

1	Name of work	
2	UPC Code	
3	Name of Contractor	
4	PAN Number of contractor	
5	Date of Contract	
6	Nature of Contract e.g. EPC/BOT (Toll)/HAM/Bot(Annuity) etc.	
7	Value of contract Rs.	
8	Appointed date	
9	Schedule completion date	
10	Present status of work (% completion)	
11	Amount paid to the contractor till date	
12	Retention money available with NHAI	
13	Outstanding recoveries from the contractor (Rs.) on account of -	
	a) Income Tax alongwith PAN number	
	b) GST	
	c) Building and welfare cess	
	d) Royalty	
	e) Unrecovered penalty, if any	
	f) Mobilization Advance	
	g) Material Advance	
	h) Working capital Advance	
	i) Other Advance	
	j) LD imposed but not recovered	
	j) Other recoveries, please specify	
14	Bank details of the contractor	
	a) Account Number	
	b) IFSC Code	
	c) Name of Bank	
	d) Branch	
15	Any payment released under 75% against BG Scheme	
	a) Amount of payment released	
	b) Amount of BG	
	c) Name of Bank with IFSC	
	d) Validity of BG	
16	Amount deposited into Court against Court Order	
	a) Amount Deposited	
	b) Name of court	
	c) Instrument of Deposition	
	d) Validity of instrument	
	e) Piu Tax account detail for statutory payments	

(Signature of Finance)**(Name of Finance Officer)****(Signature of Project Director)****(Name of Project Director)**